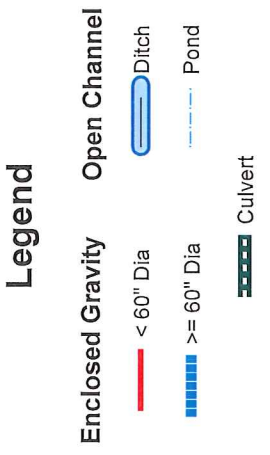
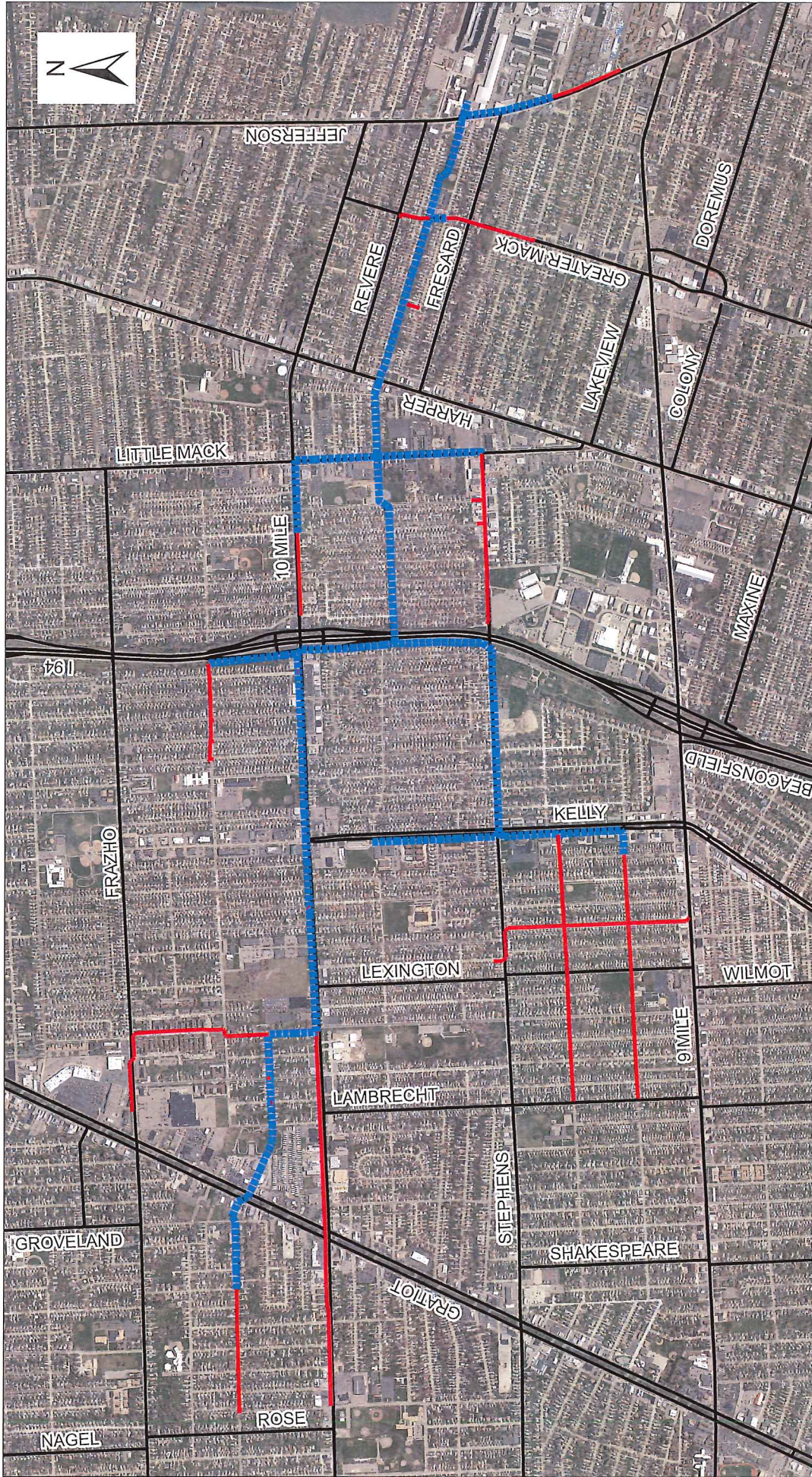


Miller
Santo
Klinefelt

STEPHENS RELIEF DRAIN
INTRA-COUNTY DRAINAGE BOARD
JUNE 11, 2018
10:45 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for June 11, 2018	
3. Approval of Minutes for May 14, 2018	3
4. Public participation	
5. Project Update – Jeff Bednar	5
6. Consideration for approval of invoices (see attached)	6
7. Financial Report – Bruce Manning	9
8. Adjourn	

STEPHENS RELIEF DRAIN EASTPOINTE/ROSEVILLE/ST CLAIR SHORES



Drain Length (Feet/Miles):
63,245.55 / 11.98



An adjourned meeting of the Intra-County Drainage Board for the **STEPHENS RELIEF DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on May 14, 2018, at 10:35 A.M.

PRESENT: Candice Miller, Chair
Veronica Klinefelt, Member
Bryan Santo, Member

ALSO PRESENT: Veronica Klinefelt, Robert Mijac, Macomb County Board of Commissioners; Brian Baker, Chief Deputy, Vincent Astorino, Operations & Flow Manager, Evans Bantios, P.E., Construction and Maintenance Manager, Jeff Bednar, P.E. Environmental Engineer, Bruce Manning, Financial Manager, Richard Ives, Community Wastewater Services Manager, Dan Heaton, Public Relations Manager, Thomas Stockel, Construction Manager, Barbara Delecke, Administrative Services, Macomb County Public Works

The meeting was called to order by the Chair, Candice Miller. The agenda was approved as presented.

Minutes of the meeting of April 9, 2018 were presented. A motion was made by Ms. Klinefelt, supported by Mr. Santo to approve the minutes as presented.

Adopted: YEAS: 3
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

There are no major defects in the sewer system. Fishbeck, Thompson, Carr & Huber, Inc. (FTC&H) is working to discern whether repairs can wait for the next ten year inspection because of the expense incurred to bulk-head the drain. One of the cones is eroding on I-94 between 9 and 10 Mile Roads and needs immediate repair. Macomb County Public Works staff will work with M-DOT on this issue. FTC&H will provide a report on how to make other repairs in the most cost-effective way.

A motion was made by Mr. Santo, supported by Ms. Klinefelt to receive and file the project update given by Mr. Bednar.

Adopted: YEAS: 3
NAYS: 0

The Chair presented the invoice totaling \$12,734.00 to the board for review and approval.

A motion was made by Ms. Klinefelt, supported by Mr. Santo to approve the invoice as presented.

Adopted: YEAS: 3
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Santo and supported by Ms. Klinefelt.

Adopted: YEAS: 3
NAYS: 0

There being no further business, it was moved by Ms. Klinefelt, supported by Mr. Santo, that the meeting of the Stephens Relief Drain Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

The meeting was adjourned at 10:43 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on May 14, 2018, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 5/16/18

9255.bd

MEMO

TO: Mr. Jeff Bednar, PE - Office of the Macomb County Public Works Office

FROM: Maria E: Sedki, PE

DATE: May 24, 2018

PROJECT NO.: 130737

RE: Stephens Relief Drain SAW Invoice

The following is a summary of work performed through May 18, 2018:

Task G130737PM: Project Management

Work during this period included:

- Previous Invoice and Memo
- Update Budget for Drain Delineation Task

Task G130737GI: GIS Coordination/GPS Manholes

Work during this period included:

- Continued updating GIS database and create maps for presentations and final report

Task G130737IN: Inspection

Work during this period included:

- Finalize CIP per meeting with MCPWO Staff
- Began work on Draft Asset Management Report

STEPHENS RELIEF DRAIN - JUNE 11, 2018

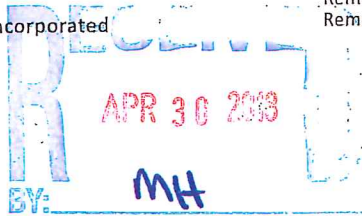
<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Grant Balance</u>
Stephens Relief Drain	Chapter 20 Macomb Co. - 6.72% Eastpointe - 30.68% Roseville - 26.55% St. Clair Shores - 22.83%						
	SAW Grant 1182-01 (Closing date 10/1/18)	Bednar	Fishbeck, Thompson, Carr & Huber, Inc.	\$ 9,198.00	Invoice #374343 - 4/30/18 Engineering Services - ending 4/20/18	Project Management, GIS Coordination/GPS Manholes, Inspection	\$ 117,648.83
	SAW Grant 1182-01 (Closing date 10/1/18)	Bednar	Fishbeck, Thompson, Carr & Huber	\$ 3,587.00	Invoice #374926 - 5/29/18 Engineering Services - ending 5/18/18	Project Management, GIS Coordination/GPS, Manholes & Inspections	\$ 114,061.83
Total				\$ 12,785.00			



Fishbeck, Thompson, Carr & Huber, Inc.
 engineers | scientists | architects | constructors
 Federal I.D. No. 38-1841857 | Incorporated

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
 Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546



Attention: Jeffrey H. Bednar PE CFM
 Macomb County Public Works Commissioner
 21777 Dunham Road
 Clinton Township, MI 48036
 United States

Invoice : 374343
Invoice Date : 4/30/2018
Project : 130737
Project Name : Macomb Co PW/Stephen Saw Grant
Bill Term : 1

For Professional Services Rendered Through 4/20/2018

GI - Macomb Co Pw/Stephen Saw Gps		1,323.00
Rate Labor	1,323.00	
IN - Macomb Co Pw/Stephen Saw Insp		7,440.00
Rate Labor	7,440.00	
PM - Macomb Co Pw/Stephen Saw Mngmt		435.00
Rate Labor	435.00	
	Current Billings	<u>9,198.00</u>
	Amount Due This Bill	<u>9,198.00</u>

SAW 1182-01

Chy: Stephen Relief

Date	4.30.18
Chief Deputy	AB
Engineer (S)	JS
Manager (M)	
Coordinator (C)	
Finance Officer	blm

PA039302 80300

Prf Bel \$ 117,648.83
 Match Bel \$ (11,764.88)
 Grant Bel \$ 105,883.95

Staff 5-11-18
 Board 4-11-18



Fishbeck, Thompson, Carr & Huber, Inc.
 engineers | scientists | architects | constructors
 Federal I.D. No. 38-1841857 | Incorporated

Payment Options
 Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
 Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546

RECEIVED
 MAY 29 2018
 BY: MH

Attention: Jeffrey H. Bednar PE CFM
 Macomb County Public Works Commissioner
 21777 Dunham Road
 Clinton Township, MI 48036
 United States

Invoice : 374926
 Invoice Date : 5/29/2018
 Project : 130737
 Project Name : Macomb Co PW/Stephen Saw Grant
 Bill Term : 1

For Professional Services Rendered Through 5/18/2018

GI - Macomb Co Pw/Stephen Saw Gps	1,935.00
Rate Labor	1,935.00
IN - Macomb Co Pw/Stephen Saw Insp	1,043.00
Rate Labor	1,043.00
PM - Macomb Co Pw/Stephen Saw Mngmt	609.00
Rate Labor	609.00
	<u>3,587.00</u>
Current Billings	<u>3,587.00</u>
Amount Due This Bill	<u>3,587.00</u>

(SAW1182-01)

Chg: Stephen Rlf (0123)

Date	5.29.18
Chief Deputy	BB
Engineer(s)	W
Manager(s)	
Coordinator(s)	BB
Finance Officer	BM

PA-039459 80300

PST Balance \$ 114,061.83

Staff 6-5-18
 Board 6-11-18

YTD Trial Balance

Fund: Stephens Relief

As of Fiscal Period: Oct 1, 2017-May 31, 2018

	O&M Balance 9/30/2017	O&M	Total 5/31/2018
Cash - Operating	46,137	1,098	47,235
Accounts Receivable			0
Assets			0
Liabilities			0
Revenues		1,098	1,098
Expenditures			0
Equity	46,137		47,235

NOTES

	Grant	Match	Total
SAW 1182-01	637,366	70,819	708,185
YTD	(525,096)	(58,344)	(583,440)
Remaining	112,270	12,475	124,745