

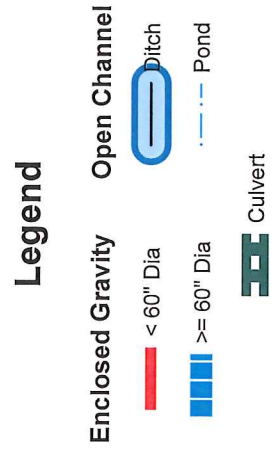
Miller
Santo
Tocco

LAKE BOULEVARD RELIEF DRAIN
INTRA-COUNTY DRAINAGE BOARD
JUNE 11, 2018
10:00 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for June 11, 2018	
3. Approval of Minutes for March 12, 2018	3
4. Public participation	
5. Project Update – Jeff Bednar	5
6. Consideration for approval of invoice (see attached)	9
7. Financial Report – Bruce Manning	10
8. Adjourn	

LAKE BOULEVARD RELIEF - ENCLOSED

ROSEVILLE - HARRISON - ST. CLAIR SHORES



Drain Length (Feet/Miles):
27,555.14 / 5.21



An adjourned meeting of the Intra-County Drainage Board for the **LAKE BOULEVARD RELIEF DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on March 12, 2018, at 10:25 A.M.

PRESENT: Candice S. Miller, Chair
Kathy Tocco, Member
Bryan Santo, Member

ALSO PRESENT: Robert Mijac, Joseph Romano, Macomb County Board of Commissioners; Brian Baker, Chief Deputy, Karen Czernel, Deputy, Vincent Astorino, Operations & Flow Manager, Evans Bantios, P.E., Construction and Maintenance Manager, Jeff Bednar, P.E. Environmental Engineer, Dan Heaton, Public Relations Manager, Bruce Manning, Financial Manager, Barbara Delecke, Administrative Services, Macomb County Public Works

The meeting was called to order by the Chair, Candice Miller. Mr. Bednar asked that Mr. Baker be appointed Acting Chair since he will be the designated signee for the SAW Grant. The agenda was approved with the above change.

The meeting was opened to public participation, then closed, there being no comments from the public.

The State will be awarding the Lake Boulevard Relief Drain a SAW Grant in the amount of \$425,000 with a \$50,000 match. Fishbeck, Thompson, Carr & Huber (FTC&H) will be the engineering firm collecting data, and performing the asset inventory and condition assessment.

An engagement letter will be signed with Stacy Hissong, Fahey, Schultz, Burzych, Rhodes, PLC to perform a district delineation once the grant is awarded. This will be funded through the SAW Grant and will allow for a complete assessment of all assets within the district.

Mr. Santo asked for an electronic copy of the SAW Grant Proposal submitted by FTC&H on behalf of the drainage district.

A motion was made by Ms. Tocco, supported by Mr. Santo authorizing Brian Baker to sign the Resolution and any future documents relating to the grant requiring signatures on behalf of the drainage board.

Adopted: YEAS: 3
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Santo and supported by Ms. Tocco.

Adopted: YEAS: 3
NAYS: 0

There being no further business, it was moved by Ms. Tocco, supported by Mr. Santo, that the meeting of the Lake Boulevard Relief Drain Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

The meeting was adjourned at 10:32 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on March 12, 2018, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 3/13/18

9167.bd

MEETING MINUTES / ACTION ITEMS

PROJECT: Macomb County Stormwater, Asset Management and Wastewater (SAW) Grant Management
Lake Boulevard Relief Drain SAW Grant

DATE: May 10, 2018

SUBJECT: Kickoff Meeting – Action Items

START: 8:30 a.m.
ADJOURN: 9:00 a.m.

MEETING SITE: Macomb County Public Works Office (MCPWO)

DISTRIBUTED: May 10, 2018

PREPARED BY: Maria Sedki, PE

PROJECT NO.: 130736

ATTENDING: Maria Sedki - FTCH
Jeff Bednar - MCPWO

Attachments Yes No
Individuals in the distribution list will receive all attachments unless noted otherwise.

DISTRIBUTION: Attendees

If information contained herein is thought to be inaccurate or incorrect, please contact writer at once for resolution.

The following are the action items from the kickoff Meeting:

1. Jeff Bednar to forward the executed SAW agreement to Maria Sedki
2. Maria Sedki to develop a list for Stacy Hissong prioritizing the order the drain delineations should occur
3. Maria Sedki to determine if plugging the outlet and dewatering the drain is needed to inspect the St. Clair Shores Branches and the Roseville Branches of the Lake Boulevard Relief Drain.
4. Maria Sedki to incorporate survey of the catchbasins into the SAW
5. Jeff Bednar to verify if funds are available in the Drain and in the branches to:
 - a. Survey and inspect the Branches
 - b. If collecting water and sediment samples in the drain for IDEP can be performed
6. Maria Sedki to work with Tamara Keskeny to determine the location and dimensions of the drain easement at the outlet in the private park
7. Jeff Bednar to coordinate getting access to the park once the survey and inspection is ready to begin



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



C. HEIDI GREYER
DIRECTOR

May 29, 2018

Mr. Brian Baker
Chief Deputy Public Works Commissioner
Lake Boulevard Relief Drain
21777 Dunham Road
Clinton Township, Michigan 48036

Dear Mr. Baker:

SUBJECT: Stormwater, Asset Management, and Wastewater (SAW) Grant Program
Lake Boulevard Relief Drain
Stormwater Asset Management Plan
SAW Grant Project Number 1155-01

Congratulations on your SAW Grant award for the above-referenced project. Enclosed is one original signed copy of your SAW Grant Agreement. Also, enclosed is a copy of the SAW Grant Disbursement Request (DR) form and Disbursement Instructions.

You may immediately request a disbursement for any eligible costs previously incurred since January 2, 2013. The DR must be signed by the authorized representative and emailed to me or mailed to our office. Each DR must be accompanied by complete supporting documentation including invoices or proof of payment of incurred costs. Each DR must also include a brief status report on the SAW Grant activities completed to date. DRs can be submitted at any time, but only one per calendar month will be processed.

The approved budget period for your grant-funded activities closes at the end of May 2021. Proposed project scope or end date changes need Department of Environmental Quality (DEQ) approval in advance.

Your SAW Grant requires the following "deliverable" be provided to the DEQ within 3 years of your grant agreement date:

- Stormwater Asset Management Plan Certification of Project Completeness

It is recommended that you work with Water Resources Division (WRD) staff to prepare your stormwater asset management plan. Again, congratulations on your SAW Grant award. I appreciate your interest in improving water quality in your community. Should you have any questions, please contact me at the phone number listed below, e-mail at BermanJ@michigan.gov, or by mail at DEQ, P.O. Box 30817, Lansing, Michigan 48909-8311.

Sincerely,

Jonathan Berman, Project Manager
Revolving Loan Section
Drinking Water and Municipal Assistance Division
517-284-6664

Enclosures



Michigan Finance Authority

Stormwater, Asset Management, and Wastewater (SAW) GRANT AGREEMENT

This Grant Agreement ("Agreement") is made as of May 25, 2018, among the Michigan Department of Environmental Quality, Office of Drinking Water and Municipal Assistance (the "DEQ"), the Michigan Finance Authority (the "Authority") (the DEQ and the Authority are, collectively, the "State") and the Lake Boulevard Relief Drain, County of Macomb ("Grantee") in consideration for providing grant assistance to the Grantee.

The purpose of this Agreement is to provide funding for the project named below. The State is authorized to provide grant assistance pursuant to the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. Legislative appropriation of funds for grant disclosure is set forth in 2013 Public Act 59.

The Grantee shall be required to repay the grant made under this Agreement (the "Grant"), within 90 days of being informed by the State to do so, under certain conditions, as set forth in Section XVIII, Program Specific Requirements: SAW Grant.

Award of a Grant under this Agreement and completion of the activities identified in Exhibit A does not guarantee loan assistance from the State Revolving Fund, Strategic Water Quality Initiatives Fund, or Stormwater, Asset Management or Wastewater.

GRANTEE INFORMATION:

Brian Baker, Acting Drainage Board Chrm.
Name/Title of Authorized Representative
21777 Dunham Rd.
Address
Clinton Twp, MI 48036
Address
586-307-8210
Telephone number

GRANT INFORMATION:

Project Name: SW AMP
Project #: 1155-01
Amount of Grant: \$ 423,150
Amount of Match \$ 47,017
Project \$ 470,167 (grant plus match)
Start Date: 1/1/2013 End Date: 5/1/2021

DEQ REPRESENTATIVE:

Sonya T. Butler, Chief
Name/Title
525 West Allegan St., PO Box 30473
Address
Lansing, MI 48909-7973
Address
(517) 373-2161
Telephone number
Butlers2@michigan.gov
E-mail address

AUTHORITY REPRESENTATIVE:

Mary G. Martin, Executive Director, MFA
Name/Title
430 W. Allegan St., Austin Building
Address
Lansing, MI 48922
Address
(517) 335-0994
Telephone number
treas bondfinance@michigan.gov
E-mail

May 1, 2018

SAW Grant Program

Exhibit A

Grantee: Lake Boulevard Relief Drain

Project Name: Stormwater Asset Management Plan

DEQ Approved Grant Amount: \$423,150 (Four Hundred Twenty-three Thousand One Hundred Fifty Dollars)

Time Period for Eligible Costs: Start Date January 2013

End Date May 2021

Description of Approved Project Scope:

Preparation of a stormwater asset management plan.

DEQ Approved Project Costs	
1. Project Planning Costs	\$0
2. Design Engineering Costs	\$0
3. User Charge System Development Costs	\$0
4. Wastewater Asset Management Plan Costs	\$0
5. Stormwater Asset Management Plan Costs	\$470,167
6. Stormwater Management Plan Costs	\$0
7. Innovative Wastewater and Stormwater Technology Costs	\$0
8. Disadvantaged Community Construction Costs	\$0
9. Eligible Cost Subtotal	\$470,167
10. LESS Local Match <i>(if applicable)</i>	\$47,017
11. Requested SAW Grant Amount (Line 9 minus Line 10)	\$423,150

LAKE BOULEVARD RELIEF DRAIN - JUNE 11, 2018

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Grant Balance</u>
Lake Boulevard Relief Drain	Chapter 20 State of MI - 15.04% Macomb Co. - 5.79% Roseville - 51.13% St. Clair Shores - 28.04%	Bednar	Fishbeck, Thompson, Carr & Huber	\$ 5,186.00	Invoice #375013 - 5/29/18 Engineering Services - ending 5/18/18	Permit Application, Project Management	\$ 464,952.02
Total				\$ 5,186.00			

YTD Trial Balance

Lake Boulevard

As of Fiscal Period: Oct 1, 2017-May 31, 2018

	O&M Balance 9/30/2017	O&M	Total 5/31/2018
Cash - Operating	51,608	(499)	51,109
Accounts Receivable			0
Assets			0
Liabilities			0
Revenues		102	102
Expenditures		601	601
Encumbrance		47,017	47,017
Equity	51,608		4,092

NOTES

	Grant	Match	Total
SAW 1411-01	423,150	47,017	470,167
YTD	(4,693)	(522)	(5,215)
Remaining	418,457	46,495	464,952