

SCHOENHERR RELIEF & BRANCHES DRAIN
INTRA-COUNTY DRAINAGE BOARD
JUNE 8, 2020
10:45 A.M.
AGENDA

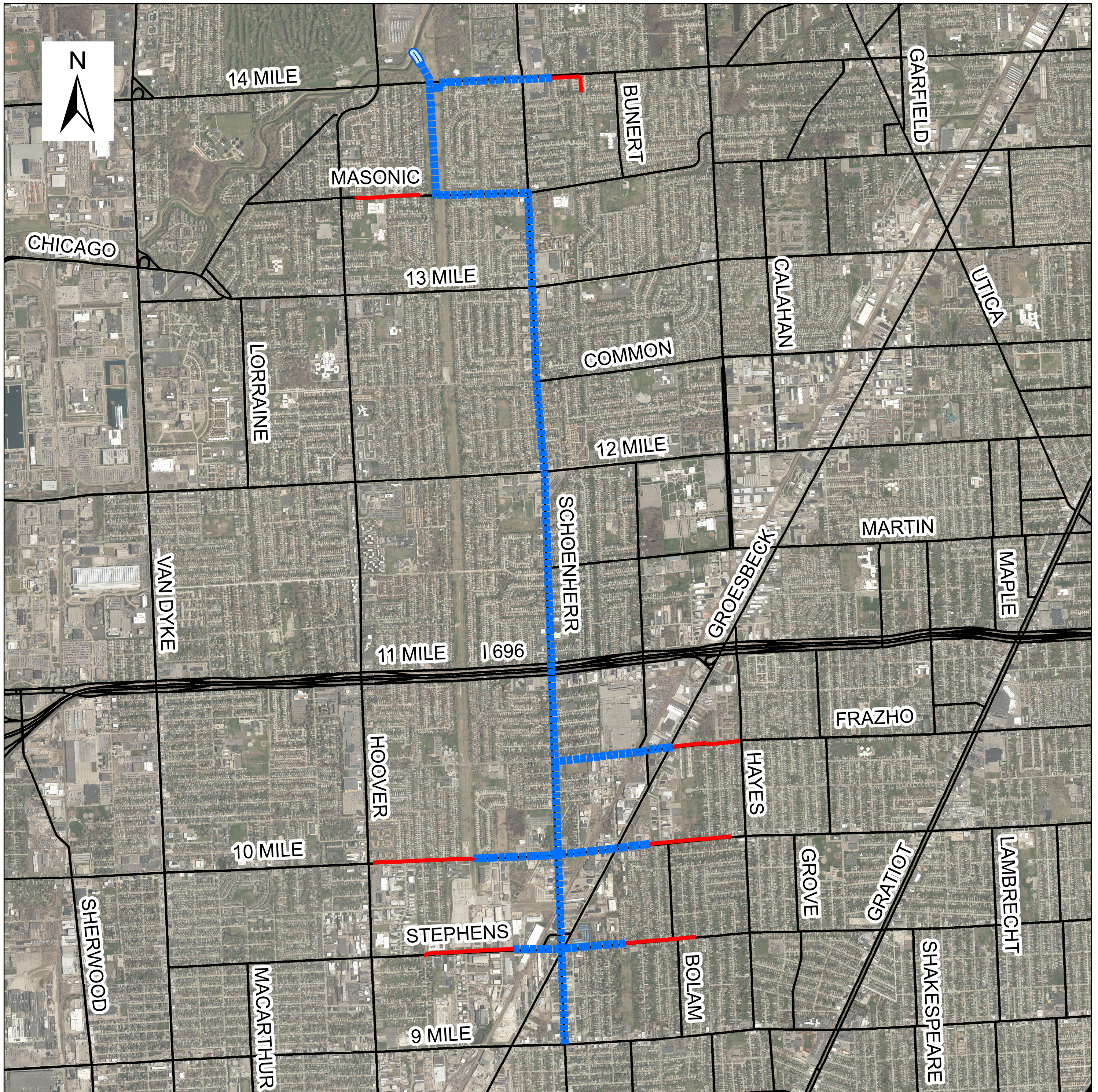
NOTE: THIS MEETING WILL BE HELD BY TELECONFERENCE

Call in Number: 1-408-418-9388
Access Code: 129 813 7303

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for June 8, 2020	
3. Approval of Minutes for May 11, 2020	3
4. Public Participation	
5. Project Update – Jeff Bednar	5
6. Consideration for approval of invoices (see attached)	7
7. Financial Report – Bruce Manning	8
8. Adjourn	

SCHOENHERR RELIEF DRAIN & BRANCHES

STERLING HEIGHTS/WARREN



Legend



Drain Length (Feet/Miles):
60,095.56 / 11.38

- | Enclosed Gravity | Open Channel |
|------------------|--------------|
| < 60" Dia | Ditch |
| >= 60" Dia | Pond |
| Culvert | |



An adjourned meeting of the Intra-County Drainage Board for the **SCHOENHERR RELIEF & BRANCHES DRAIN** was held via telephone conference per the State of Michigan Executive Order due to the COVID-19 pandemic, on May 11, 2020, at 11:12 A.M.

PRESENT: Candice S. Miller, Chair
Bryan Santo, Member
Marvin Sauger, Member

ALSO PRESENT: Robert Mijac, Macomb County Board of Commissioners; Brian Baker, Chief Deputy, Stephen Downing, Construction & Maintenance Manager, Bruce Manning, Financial Manager, Tom Stockel, Construction Engineer, Jeff Bednar P.E., Environmental Resources Manager, Vince Astorino, Operations & Flow Manager, Kellie Kource, Drain Account Specialist, Karen Czernel, Deputy, Danielle Devlin, Environmental Specialist, Macomb County Public Works

The meeting was called to order by the Chair, Candice Miller. A motion was made by Mr. Sauger, supported by Mr. Santo to approve the agenda as presented.

Adopted: YEAS: 3
NAYS: 0

Minutes of the meeting of April 13, 2020 were presented. A motion was made by Mr. Santo, supported by Mr. Sauger to approve the minutes as presented.

Adopted: YEAS: 3
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

Mr. Bednar updated the board that the Tetra Tech SAW work is proceeding along with no issues. We are getting a quote for an evaluation of the crossing at I-696 that was not originally included.

There is a relief drain in Warren that intercepted drains that used to go out to Lake St. Clair which are currently identifying separately, but should be branches of Schoenherr Relief. Part of our SAW effort will be to identify those drains as part of the Schoenherr Relief District. Tetra Tech did not feel comfortable doing drain delineation work, so we are looking at Fahey Shultz to complete this and they will give us a quote shortly.

A motion was made by Mr. Sauger, supported by Mr. Santo to receive and file the project update by Mr. Bednar.

Adopted: YEAS: 3
NAYS: 0

The Chair presented the invoice totaling \$22,945.29 to the board for review and approval.

A motion was made by Mr. Santo, supported by Mr. Sauger to approve the invoice as presented.

Adopted: YEAS: 3
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Sauger and supported by Mr. Santo.

Adopted: YEAS: 3
NAYS: 0

There being no further business, it was moved by Mr. Santo, supported by Mr. Sauger, that the meeting of the Schoenherr Relief & Branches Drain Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

The meeting was adjourned at 11:20 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taking by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on May 11, 2020 the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 5/11/20

MONTHLY PROGRESS REPORT

TO: Mr. Jeff Bednar , P.E. – Macomb County Public Works Commissioner’s Office (MCPWO)

PREPARED BY: G. Seghi/K. Kingsley

FIRM: Tetra Tech

DATE: MAY 26, 2020

PROJECT NO.: 200-16347-14002
(INV 51593263)

SAW: Schoenherr Drain

REPORTING PERIOD
APRIL 25, 2020
FROM DATE:

REPORTING PERIOD
MAY 22, 2020
TO DATE:

Following is a summary of services completed during the timeframe indicated above and the anticipated tasks for the next month:

Tasks accomplished during the reporting period:

1. Project Status Conference Call on 4/29/2020.
2. Coordination with CCTV Contractor for remaining work.
3. Create remaining Tetra Tech Manhole Inspection Reports (142 of 142 completed)
4. Accepted Delivery of 62 Taplin Manhole MACP Reports.
5. Received cost for Inspection of I-696 Crossing
6. Minor GIS Updates

Anticipated tasks for the upcoming reporting period:

1. Taplin complete & deliver the remaining Manhole Scans and GPS Locations
2. Complete review of Taplin CCVT and Level 1 Inspections.
3. Begin PoF & CoF Calculations for Pipes
4. Complete Review and Manhole Level 1 Inspection for Taplin data.
5. Begin PoF & CoF calculations for Manholes and Catch Basins.
6. Continue Updating the GIS Data

Previously Requested Information/Actions from MCPWC:

1. None this period

Information Received from MCPWC:

1. None this Period.

New Requested Information/Actions from MCPWC:

1. None this period

Schedule Issues:

1. None this period.

Budget:

Total Budget:	\$495,000.00
Spent To Date:	\$366,745.29 (including the current Invoice)
Budget Remaining:	\$128,254.71

cc: Ms. Maria Sedki, PE – FTCH

SCHOENHERR RELIEF BRANCHES 5/19/20 - 6/2/20

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>
Schoenherr Relief & Branches Drain	Chapter 20 Warren - 95.334% Macomb County - 2.8534% State of MI - 1.8126%						
	SAW 1193-01 (Closing Date 12.01.2020)	Bednar	Fishbeck	\$ 828.00	Invoice #392012 - 5.26.20	Professional Services through 5.15.20	\$ 134,137.17
	SAW 1193-01 (Closing Date 12.01.2020)	Bednar	Tetra Tech	\$ 26,874.64	Invoice #51593263 - 5.26.20	Professional Services through 5.22.20	\$ 94,736.28
Total				\$ 27,702.64			

YTD Trial Balance

Fund: Schoenherr Relief and Branches

As of Fiscal Period: Oct 1, 2019-May 31, 2020

	O&M Balance 9/30/2019	O&M	Total 5/31/2020
Cash - Operating	108,160	(27,036)	81,124
Accounts Receivable	0		0
Assets	0		0
Liabilities	0		0
Revenues		187	187
Expenditures		50	50
Encumbrance	37,699	(27,173)	10,526
Equity	70,461		70,598

NOTES

	Grant	Match	Total
SAW 1193-01	445,500	49,500	495,000
YTD	(350,762)	(38,974)	(389,736)
Remaining	94,738	10,526	105,264