

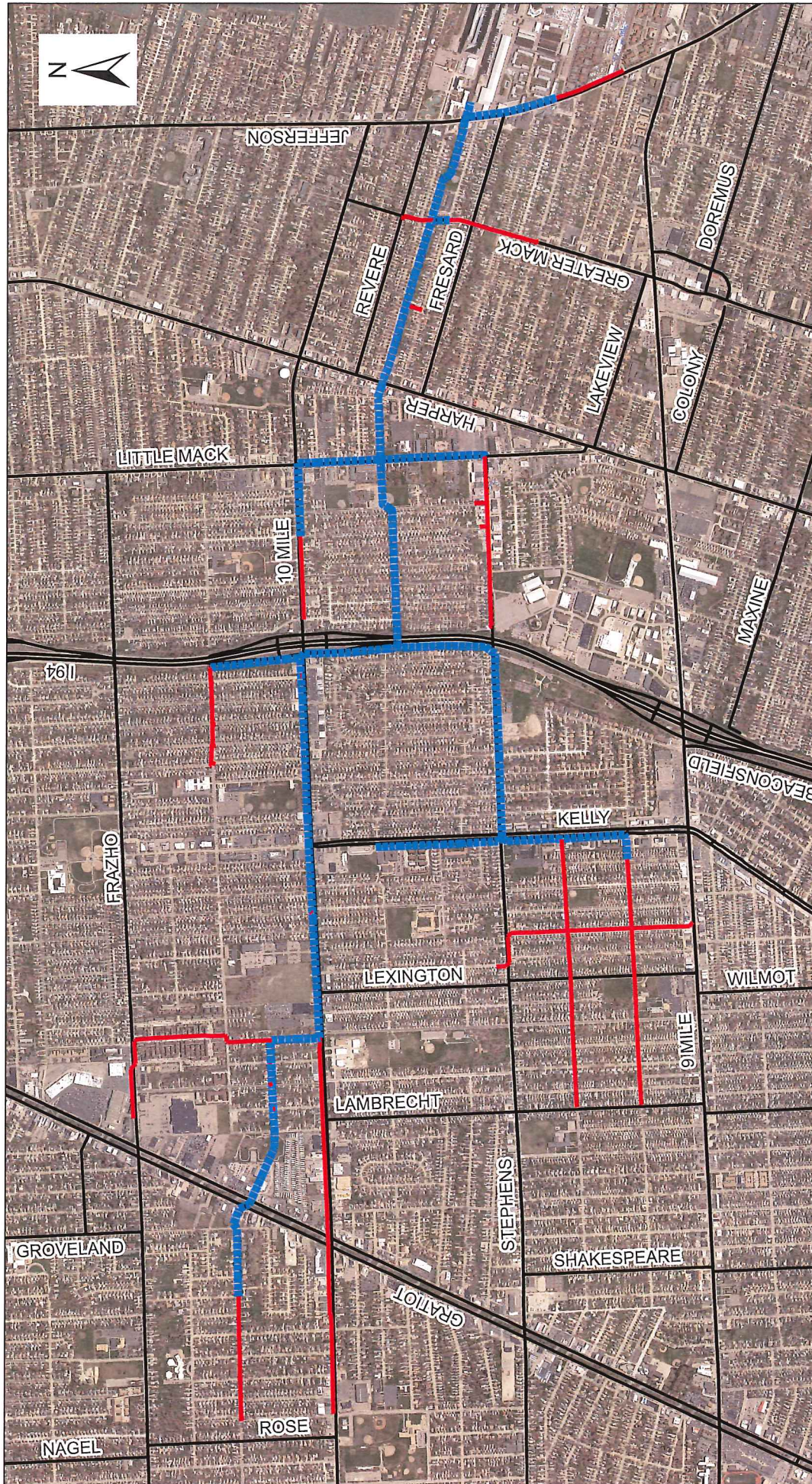
Miller  
Santo  
Klinefelt

STEPHENS RELIEF DRAIN  
INTRA-COUNTY DRAINAGE BOARD  
JANUARY 14, 2019  
10:15 A.M.  
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for January 14, 2019	
3. Approval of Minutes for December 10, 2018	3
4. Public participation	
5. Project Update – Jeff Bednar	5
6. Consideration for approval of invoice (see attached)	6
7. Financial Report – Bruce Manning	8
8. Adjourn	

# STEPHENS RELIEF DRAIN

## EASTPOINTE/ROSEVILLE/ST CLAIR SHORES



### Legend

- Enclosed Gravity
- < 60" Dia
- >= 60" Dia
- Culvert
- Open Channel
- Ditch
- Pond



Drain Length (Feet/Miles):  
63,245.55 / 11.98



An adjourned meeting of the Intra-County Drainage Board for the **STEPHENS RELIEF DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on December 10, 2018, at 10:22 A.M.

PRESENT: Candice Miller, Chair  
Veronica Klinefelt, Member  
Bryan Santo, Member

ALSO PRESENT: Brian Baker, Chief Deputy, Karen Czernel, Deputy, Evans Bantios, P.E., Construction and Maintenance Manager, Jeff Bednar, P.E., Environmental Resources Manager, Bruce Manning, Financial Manager, Steven Rozycki, Engineer II, Tom Stockel, Construction Engineer, Dan Heaton, Public Relations Manager, Barbara Delecke, Administrative Services, Macomb County Public Works (MCPW), Patti Dibb, Chief of Staff, Mike Keys, Legislative Assistant, Macomb County Board of Commissioners

The meeting was called to order by the Chair, Candice Miller. A motion was made by Mr. Santo, supported by Ms. Klinefelt to approve the agenda as presented.

Minutes of the meeting of November 19, 2018 were presented. A motion was made by Ms. Klinefelt, supported by Mr. Santo to approve the minutes as presented.

Adopted: YEAS: 3  
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

The SAW Grant report provided by Fishbeck, Thompson, Carr & Huber, Inc. (FTC&H) did not indicate any immediate repairs needed in the sewer system.

A motion was made by Ms. Klinefelt, supported by Mr. Santo to receive and file the project update given by Mr. Bednar.

Adopted: YEAS: 3  
NAYS: 0

The Chair presented the invoice totaling \$3,712.50 to the board for review and approval.

A motion was made by Ms. Klinefelt, supported by Mr. Santo to approve the invoice as presented.

Adopted: YEAS: 3  
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Santo and supported by Ms. Klinefelt.

Adopted: YEAS: 3  
NAYS: 0

There being no further business, it was moved by Mr. Santo, supported by Ms. Klinefelt, that the meeting of the Stephens Relief Drain Board be adjourned.

Adopted: YEAS: 3  
NAYS: 0

The meeting was adjourned at 10:26 a.m.

  
\_\_\_\_\_  
Candice S. Miller, Chair  
Macomb County Public Works Commissioner

STATE OF MICHIGAN  
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on December 10, 2018, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.

  
\_\_\_\_\_  
Candice S. Miller, Chair  
Macomb County Public Works Commissioner

DATED: 12/11/18

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# MEMO

**TO:** Mr. Jeff Bednar, PE - Office of the Macomb County Public Works Office

**FROM:** Maria E. Sedki, PE

**DATE:** December 10, 2018

**PROJECT NO.:** 130737

**RE:** Stephens Relief Drain SAW Invoice

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The following is a summary of work performed through November 30, 2018:

Task G130737PM: Project Management

Work during this period included:

- Project Coordination, Invoicing, and Closeout

Task G130737GI: GIS Coordination/GPS Manholes

Work during this period included:

- Finalized GIS Information and delivered it to Macomb County Planning Department

Task G130737IN: Inspection

Work during this period included:

- Finalized SAW Report, Executive Summary, and Certification of Completion

Task G130737CA: Capacity Analysis

Work during this period included:

- Continued work on additions to report at the request of MCPWO
- Finalized Report and incorporated into final SAW Report

STEPHENS RELIEF DRAIN - 1/14/19

Funding Source	Apportionment	Manager	Vendor	Amount	Invoice Detail	Project Summary	Grant Balance
Stephens Relief Drain	Chapter 20 Macomb Co. - 6.72% Eastpointe - 30.68% Roseville - 26.55% St. Clair Shores - 22.83%	Bednar	Fishbeck, Thompson, Carr & Huber, Inc.	\$ 10,495.00	Invoice #379683 - 12/10/18 Engineering Services - ending 11/30/18	Project Management, GIS Coordination/GPS, Manholes & Inspections	\$ 57,899.33
Total				\$ 10,495.00			

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W018304  
SAW 1182.01



Fishbeck, Thompson, Carr & Huber, Inc.  
engineers | scientists | architects | constructors  
Federal I.D. No. 38-1841857 | Incorporated

**Payment Options**  
Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829  
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546

**Attention:** Jeffrey H. Bednar PE CFM  
**Macomb County Public Works Commissioner**  
21777 Dunham Road  
Clinton Township, MI 48036  
United States

**Invoice :** 379683  
**Invoice Date :** 12/10/2018  
**Project :** 130737  
**Project Name :** Macomb Co PW/Stephen Saw Grant  
**Bill Term :** 1

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**For Professional Services Rendered Through 11/30/2018**

		<b>Current</b>
		<b>Billings</b>
GI - Stephen SAW/GPS & GIS		908.50
<i>Rate Labor</i>	908.50	
IN - Stephen SAW/Insp, Analysis, Report		3,085.00
<i>Rate Labor</i>	2,474.00	
<i>Unit Rate Expense</i>	611.00	
PM - Stephen SAW/Project Mngmt		1,749.00
<i>Rate Labor</i>	1,749.00	
CA, Stephen SAW/Capacity Analysis		4,752.50
<i>Rate Labor</i>	4,752.50	
		<b>Current Billings</b>
		<u>10,495.00</u>
		<b>Amount Due This Bill</b>
		<u>10,495.00</u>

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**\$157,899.33**

**YTD Trial Balance**

**Fund: Stephens Relief**

**As of Fiscal Period: Oct 1, 2018-Dec 31, 2018**

	<b>O&amp;M Balance 9/30/2018</b>	<b>O&amp;M</b>	<b>Total 12/31/2018</b>
<b>Cash - Operating</b>	48,540	49	48,589
<b>Accounts Receivable</b>			0
<b>Assets</b>			0
<b>Liabilities</b>			0
<b>Revenues</b>		79	79
<b>Expenditures</b>		30	30
<b>Equity</b>	48,540		48,589

**NOTES**

	<b>Grant</b>	<b>Match</b>	<b>Total</b>
SAW 1182-01	637,366	70,819	708,185
YTD	(577,703)	(64,189)	(641,892)
Remaining	59,663	6,630	66,293